



Parent Teacher Association (PTA)

Date: 24/10/2024

Dear Members,

Thank you for taking time out of your busy schedules to attend the Parent Teacher Association (PTA) meeting.

Kindly note the minutes of the meeting:

Principal Ms. Trupti Rao welcomed & introduced the committee members.

Initiatives discussed:

1. Construction of the fourth floor has been completed.
2. Book reviews for the upcoming academic year 2025-2026 have been finalized.
3. The newsletter, covering all relevant updates, has been sent out.
4. Asset exams for Grades IV to VII are being conducted regularly.
5. Workshops and orientations for parents on how to teach children at home have been done.

Updates

1. Book Review: Completed successfully.
2. Newsletter: Distributed, covering all key updates.
3. Makerspace and UOLO: Both initiatives were a grand success.
4. Field Trips (Escapades): These educational trips have been significantly improved and have proven to be highly beneficial for students.
5. Makerspace Preparations: Teachers began preparations months in advance, ensuring the success of the event.
6. Live Project Initiative: A student project will be transformed into a live project, fostering real-world application.
7. Lift Access: The lift is now accessible to staff, and students can use it for frequent activities or when fatigued.
8. Frequent change in teachers in Gr IV & X: The recent changes in teacher assignments have improved classroom dynamics and contributed to a better learning environment.
9. Cafeteria Consideration: Currently, with only 50 students availing food services (the minimum requirement is 100), alternative options are being explored, including the possibility of setting up a cafeteria.
10. Admission Process: Admissions for the upcoming academic year have started.
11. Fee Hike: There will be a 3% to 8% fee hike this year.
12. School Capacity: The maximum capacity of the school will remain capped at 1800 students.

Suggestions from parents:

1. There is a shortage of Telugu and French books that needs to be addressed.
2. Some parents have offered to assist in the hiring process by passing along resumes and recommending candidates.
3. An expert will be sent to help select five student projects that can be transformed into a live project.
4. One parent suggested conducting an orientation session with parents to discuss the food menu options.

Upcoming Events:

Carnival: Scheduled for November 14th.

Annual Day: Set for December.

Junior Sports Week: To be held in January.

Convocation: Juniors' convocation in January, and seniors' will take place after board exams.

Parent Teacher Association (PTA) – Meeting 24-10-2024

S.No	Name of the Member	Designation (Committee)	Signature
1	Ms. Arti Mandhania	Management Representative (Business Head)	
2	Ms. Trupti Rao	Member Secretary (Principal)	
3	Mr.Ganesh	Head Operations	
4	Ms. Monica Arora	Member - Teacher Representative (Headmistress & Cambridge Coordinator)	
5	Ms. Sunita Saripalli	Member- Teacher Representative (Headmistress, Sr Secondary)	
6	Ms. Tanjot Kaur	Member – Early Years Coordinator	
7	Ms. Subhadra Kommireddy	Member – Middle School Mentor	
8	Ms. Ruchi Tandon	Member – Primary School Mentor	
9	Ms.Sakshi –Grade-1 Teacher Representative	Member –Parent Representative – Ankita Singh (Aradhya- Grade -1)	
10	Ms..Priyankalama – Grade 2 Teacher Representative	Member– Parent Representative - Lilly Gartia (Anika – Grade – 2)	
11	Ms.Kalyani - Grade 3 Teacher Representative	Member-Parent Representative -Neha Agarwal (Divit Agarwal- Grade -3)	
12	Ms. Jayashree - Grade 4 Teacher Representative	Member– Parent Representative – Sailaja (Shrinika – Grade -4)	
13	Ms. Rashmi – Grade 5 Teacher Representative	Member - Parent Representative - Hari kishan Agarwal (Deetya – Grade -5)	
14	Ms.Sandhya – Grade 6 Teacher Representative	Member– Parent Representative – Sujitha (Srianvi – Grade-6)	
15	Ms. Binita –Grade 7 Teacher Representative	Member–Parent Representative – Madhu Bantu (Kshitija)	
16	Ms.Sunaina – Grade 8 Teacher Representative	Member–Parent Representative –Suman Madepati (Ananya – Grade -8)	

17	Ms. Mahrukh – Grade 9 Teacher Representative	Member–Parent Representative -Deepak Bhattad (Vardaan – Grade –9)	
18	Ms. Richa – Grade 10 Teacher Representative	Member– Parent Representative – Sitieshnu Kumar Swain (Suchitesh- Grade-10)	
19	Ms.Sravanthi –Grade 11 Teacher Representative	Member– parent Representative –Jayshree sen gupta (Brishti – Grade – 11)	
20	Ms. Padma – Grade 12 Teacher Representative	Member– Parent Representative – Pavan kumar (Neha – Garde – 12)	